

**Green-Fields Volunteer Fire Company, Inc.**  
**P. O. Box 367, Thorofare, N. J. 08086**

**Property Use Agreement for the Green-Fields Hall**

The person renting the facility is here to be referred to as the undersigned.

The Green-Fields Volunteer Fire Company, Inc. is here to be referred to as the company or company representative.

The undersigned here by agrees to the following:

1. A non-refundable deposit, which becomes part of the full rental donation, is required to reserve a date.
2. An additional deposit, which is refundable, may be required at the discretion of the company representative.
3. **Smoking is not permitted anywhere in the building, at any time.**
4. No alcoholic beverages are to be sold on the premises.
5. No alcoholic beverages will be served or consumed by anyone under the age of 21. Proper ID is required.
6. No alcoholic beverages may be taken outside of the hall for consumption.
7. The company representative has the right to refuse bar service to anyone he/she feels is intoxicated.
8. Only company personnel will be permitted behind the bar. Only company personnel will dispense alcoholic beverages.
9. All alcoholic beverages, including beer, will be under the control of the company representative. No Pitchers.
10. The company representative has the authority to halt any function or rental in the event of lewd, disruptive or illegal behavior or activity, in or outside of the hall, including the parking area. The agreed donation monies will be forfeited.
11. The undersigned hereby agrees to take full responsibility, and to pay for any damages, to the fire company property, by him/her or any of their guests during the function or rental.
12. The undersigned hereby agrees to assume the responsibility for the conduct of his/her guests.
13. The undersigned hereby agrees to 1 hour of setup/decorating time immediately prior to the rental time. Any additional time will be an additional charge. **Additional Charge:\$ \_\_\_\_\_**
14. The undersigned hereby agrees to take full responsibility for any vendors hired by him/her including D.J's, caterers and any deliveries of alcoholic beverages, flowers, cakes, balloons or clowns.
15. The kitchens may be used by the undersigned or his/her caterer for minor preparation of foods. If the meal has to be fully cooked, an additional charge will be required. In any case, kitchen clean up is the responsibility of the undersigned or caterer.
16. No thumbtacks, tape or staples will be used on the walls or ceiling. No decorations may be affixed to the wall lights.
17. No confetti of any kind.
18. Final payment is due day of rental
19. The company is not responsible for any lost, stolen or damaged personal items in or outside of the hall.
20. The undersigned has inspected the facility and noted any damages so that they will not be held responsible for same.
21. The company representative has the authority to halt any function that is not in accordance with the "Reason for Use" listed below.

FULL DONATION AGREED UPON \$ \_\_\_\_\_ DATE OF USE \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
START TIME \_\_\_\_\_ END TIME \_\_\_\_\_ SET UP TIME \_\_\_\_\_  
REASON FOR USE \_\_\_\_\_ # OF PEOPLE \_\_\_\_\_  
ADDITIONAL TIME \$ \_\_\_\_\_ PER HOUR \_\_\_\_\_  
DEPOSIT PAID \$ \_\_\_\_\_ RECEIVED BY \_\_\_\_\_ DATE \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
BALANCE DUE \$ \_\_\_\_\_ DATE DUE \_\_\_\_ / \_\_\_\_ / \_\_\_\_ RECIEVED BY \_\_\_\_\_

**I have read the above provisions and agree, by signing below, to abide by the same.**

NAME \_\_\_\_\_ SIGNATURE \_\_\_\_\_  
ADDRESS \_\_\_\_\_ DAY PHONE # \_\_\_\_\_  
CITY/TOWN \_\_\_\_\_ NIGHT PHONE # \_\_\_\_\_  
COMPANY REP. NAME \_\_\_\_\_ SIGNATURE \_\_\_\_\_  
KITCHEN CHARGES \$ \_\_\_\_\_